

National Coalition Against Domestic Violence is hiring Public Policy and Legal Interns to work in our Washington, DC office. *Applications are accepted on a rolling basis.*

About Us:

NCADV is a national grassroots advocacy organization representing domestic violence survivors, service providers, and state coalitions. The NCADV Public Policy Office advocates before Congress, monitors legislative and legal developments, analyzes, develops and improves federal and state legislation and common law, and provides information about pending and established policy initiatives and legal advancements to survivors, shelters, state coalitions, and other grassroots advocates. NCADV also develops public education materials, conducts media outreach, and is an active coalition partner with other organizations committed to ending domestic violence, sexual assault, stalking and all forms of violence against women, as well as promoting women's rights.

Internship:

Interns will have a unique opportunity to learn first-hand about the national public policy process while advancing an important cause. Credit is available.

Responsibilities:

- Monitoring and analyzing federal and state anti-violence legislation, appropriations and common law
- Researching and preparing information for member groups, policymakers, the media and the public
- Attending Congressional hearings, press conferences and meetings
- Responding to technical assistance and information requests from policymakers, court officials and member groups

Experiences:

- Meeting members of the Legislative and Executive branches
- Shadowing congressional staffers
- Observing and participating in legal processes that directly affect domestic violence survivors, including Supreme Court advocacy
- Interacting with and assisting domestic violence survivors and their children

Qualifications:

- A strong commitment to ending domestic and sexual violence
- Superior written and oral communications skills
- Proficiency in Microsoft Office programs and internet research tools
- Understanding of and commitment to diversity issues
- **Ability to work independently, take initiative in a fast-paced office and meet deadlines**
- Availability of at least 16 hours per week
- Political or legislative experience and bilingual skills a plus!

There is a rolling deadline. To apply, fax or email a cover letter, resume, brief writing sample, and 3 references to:

Public Policy Office
(202) 785-8576 (fax)
policyjobs@ncadv.org